



Heritage Landscape Services

Heritage Landscape Services, LLC
APPLICATION FOR EMPLOYMENT

HLS, LLC is proud to be an Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, ancestry, marital or veteran status.

PERSONAL:

Name (Last, First, Middle, Date), Address (Number and Street, City, State, Zip Code), Home Phone, Alternate Phone, Position Sought (Full Time, Part Time), Date Available, Have you ever applied to HLS before? (Yes, No, If yes, when?), Are you over 18 years old? (Yes, No), Are you legally eligible for employment in the United States? (Yes, No)

EDUCATION:

Please indicate education, training or experience that you believe qualifies you for the position you are seeking.

High School: Years Completed, Diploma: Yes No, G.E.D.: Yes No, School(s), City/State; College and/or Vocational School: Years Completed, School(s), City/State, Major, Degree(s) Earned; Other Training and/or Degrees: School(s), City/State, Course, Degree or Certificate Earned; Related Experience:

EMPLOYMENT:

List last employer first, including U.S. Military Service.

May we contact your present employer? (Yes, No), If any employment was under a different name, indicate name, Employer, Address, Telephone, Salary, Dates of Employment: From / to / (month/year), Position, Supervisor, Department, Duties, FT PT Hours per Week, Reason for Leaving

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APPLICATION FOR EMPLOYMENT (CONTINUED)

EMPLOYMENT (continued from page 1):

Employer _____ Address _____
Telephone _____ Salary _____ Dates of Employment: From ____ / ____ to ____ / ____
month/year month/year
Position _____ Supervisor _____ Department _____
Duties _____ FT PT Hours per Week _____
Reason for Leaving _____

Employer _____ Address _____
Telephone _____ Salary _____ Dates of Employment: From ____ / ____ to ____ / ____
month/year month/year
Position _____ Supervisor _____ Department _____
Duties _____ FT PT Hours per Week _____
Reason for Leaving _____

If you wish to describe additional work experience, attach the above information for each position on a separate piece of paper.

Explain any gaps in work history:

Have you ever been discharged or asked to resign from a job? Yes No

If yes, explain:

RECORD OF CONVICTION:

During the last ten years, have you ever been convicted of a crime other than a minor traffic offense? Yes No

If yes, explain:

(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered).

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize HLS to verify their accuracy and to obtain reference information on my work performance. I hereby release HLS from any/all liability of whatever kind and nature which, at any time, could result from obtaining and basing an employment decision on such information.

I understand that falsified statements of any kind or omissions of facts called for on this application may result in disqualification for consideration for employment or, if already employed, grounds for immediate dismissal.

I understand that should an employment offer be extended to and accepted by me:

- a. I will be required to pass a pre-employment drug and alcohol test. In addition, depending upon my position, I may be subject to pre-duty (whenever rehired), periodic, random, post-accident, reasonable suspicion and follow-up drug and alcohol testing.
- b. I will fully adhere to the policies, rules and regulations of employment of the Company. However, I further understand that the policies, rules, regulations of employment or statements made during the interview process shall not be deemed to constitute the terms of an implied employment contract.

I understand that any employment offered is for an indefinite duration and at will and that either I or the Company may terminate my employment at any time with or without notice or cause.

Signature of Applicant _____

Date _____